

Going to school every day and arriving on time means:

- Better learning
- Making and developing friendships
- Positive self-esteem and confidence
- Having the chance to reach their full potential
- Improving 'learning to learn' skills such as resilience and reflection

You can help us to help your child by encouraging regular school attendance.

Our aim is to improve children's school attendance and make sure your child gets the best chance in education.

Policy and Further Info

Our full Absence Policy is on our school website (Info/Attendance). Please take the time to read our policy.

If you would like to speak in confidence to our School Nurse, please contact the School Office for contact information or look on our school website (Info/School Nurse).

You can also request an appointment with your child's teacher or the headteacher if you have any concerns or issues about attendance you would like to discuss.

Chagford CE Primary School
Lower Street
Chagford
Newton Abbot
TQ13 8BZ

t. 01647 432412

e. parents@chagford-primary.devon.sch.uk

w. www.chagford-primarieschool.org



Attendance Information & Guidance for Parents

Your child's education is very important. Regular, punctual school attendance and a good education help them to fulfill their potential and give them the best possible chances in life.



Attendance

At Chagford School we monitor children's attendance and liaise with our school Education Welfare Officer.

We work closely with families with low attendance or where non-attendance follows a pattern.

Children who are persistently late or absent soon fall behind with their learning. Children who are absent from school frequently develop large gaps in their learning which will impact on their progress and their ability to meet age related learning expectations.

Did you know?

10 days missed education each academic year is the equivalent of two thirds of a school year over your child's school life.

Missing one day a week equals one year of school missed over the course of five years.

This absence can reduce the likelihood of a pupil achieving 5A-C at GCSE to just 20%!*

Any absence also disrupts teaching routines and can affect the learning of others in the same class.

Lateness



Good school attendance includes arriving to school on time. Punctuality is very important as it sets the standards later in life. As Parents/Carers you have a duty to ensure your child attends school and on time. Arriving for school late can mean:

- Missing important announcements during registration.
- Missing early morning challenge work.
- Embarrassment at coming into class when class has already started work.
- Missing part of the lesson which can be difficult to catch up on.
- A poor attendance record.
- A reluctance to go to school at all.

It also disrupts the lesson and other children's learning.

If your child arrives after the register has closed without prior agreement, they will be marked as unauthorised absence.

Absences

All parents/carers should contact the school on the first and each day of their child's absence. We have an answerphone so you can leave a message at any time of the day or night.

If your child is absent, you must provide us with details of the reason for their absence and written evidence of medical appointments.

All absences are recorded as either authorised or unauthorised absences. It is important that we receive accurate information from parents with reasons for the child's absence. This information is used to determine whether the absence is authorised or unauthorised.

An absence is classified as **authorised** when a child is absent for a legitimate reason and the school has received notification from a parent or carer. Only the school can make an absence authorised. Parents do not have this authority. Consequently not all absences supported by parents will be classified as authorised.

An absence is classified as **unauthorised** when a child is away from school without the permission of the school. Therefore the absence is unauthorised if a child is away from school without good reason, even with the support of a parent.

Please refer to our Attendance Policy for details of Fines for Unauthorised Absence.